



**Graduate Program Checklist**  
**MASTER OF ARTS: CURRICULUM AND INSTRUCTION**  
Lake Superior State University  
Graduate Form G050-b

NAME \_\_\_\_\_

1. \_\_\_\_\_ **Admission Checklist –G040** admission records complete (indicate date of admission)

2. \_\_\_\_\_ **Graduate credits accepted in transfer** = \_\_\_\_\_

Conditions: Limit of 9 transfer credits, grade of B or higher, no more than 7 years prior to admission or more than 10 years prior to graduation from program.

3. \_\_\_\_\_ **Credits earned prior to admission** = \_\_\_\_\_

Conditions: Maximum of 12 credits earned prior to admission may be used to meet graduate program requirements. Full time status = 9 credits per semester, half-time status for students carrying 4-8 credits for the purpose of financial aid.

4. \_\_\_\_\_ **Plan of study (G-120)**

5. \_\_\_\_\_ **Graduate committee assignments (G130)**

Committee Chair: \_\_\_\_\_

6. \_\_\_\_\_ **E-Portfolio (G150)**

7. \_\_\_\_\_ **Assessment of professional dispositions (F302)** (Attach copies – if any)

8. \_\_\_\_\_ **Capstone research project and presentation: Final Evaluation (G200)**

9. \_\_\_\_\_ **Graduate program audit (G250-a)**

GPA = 3.0 or higher in all courses, no grade below B- (2.70)

Complete and turn in to Department of Education by October to graduate the following May

10. \_\_\_\_\_ **Exit Survey (G300-a)**

11. \_\_\_\_\_ Assessment of satisfactory progress in graduate program

<b>Program Checkpoint</b>	<b>Satisfactory</b>	<b>Unsatisfactory</b>
<b>A . After completion of 12 hrs</b>	<p><b>Graduate Status: <i>Good Standing</i></b></p> <p><b>Continue in program with...</b></p> <ul style="list-style-type: none"> <li>• GPA = 3.00 or higher</li> <li>• Satisfactory performance on Standards for Professional and Ethical Behavior</li> <li>• Satisfactorily completion of proposal for the capstone research project (TE 695)</li> </ul>	<p><b>Graduate Status: <i>Probationary</i></b></p> <p><b>No further work until successful completion of remediation...</b></p> <ul style="list-style-type: none"> <li>• Repeat courses below “B-”</li> <li>• Successfully complete a Plan of Assistance for Professional Behavior</li> <li>• Work with advisor to satisfactorily complete the proposal for the capstone research project</li> </ul>
<b>B. After completion of 24 hrs</b>	<p><b>Graduate Status: <i>Good Standing</i></b></p> <p><b>Continue in program with...</b></p> <ul style="list-style-type: none"> <li>• GPA = 3.0 or higher</li> <li>• Satisfactory performance on Standards for Professional and Ethical Behavior</li> <li>• Satisfactory progress on capstone research project</li> </ul>	<p><b>Graduate Status: <i>Probationary</i></b></p> <p><b>No further work until successful completion of remediation...</b></p> <ul style="list-style-type: none"> <li>• Repeat courses below “B-”</li> <li>• Successfully complete a Plan of Assistance for Professional and Ethical Behavior</li> <li>• Work with advisor to achieve satisfactory progress on the capstone research project</li> </ul>
<b>C. Completion of Program - Final Assessment after 36 hrs</b>	<p><b>Graduate Status: <i>Candidate for MA:C&amp;I degree</i></b></p> <p><b>Successful completion with...</b></p> <ul style="list-style-type: none"> <li>• GPA = 3.0 or higher</li> <li>• Satisfactory performance on Standards for Professional and Ethical Behavior</li> <li>• Satisfactory completion of capstone research project</li> <li>• Satisfactory completion of final oral defense/examination</li> <li>• Submission of required materials including audit and program exit evaluation</li> </ul>	<p><b>Graduate status: <i>Probationary</i></b></p> <p><b>Reinstatement requires successful completion of remediation...</b></p> <ul style="list-style-type: none"> <li>• Repeat courses below “B-”</li> <li>• Complete a Plan of Assistance for Professional and Ethical Behavior</li> <li>• Work with advisor to satisfactorily complete the capstone research project</li> <li>• Work with advisor to complete the final oral defense/examination</li> <li>• Submit required materials</li> </ul>